



# 979-2024 ADDENDUM 1

## PROFESSIONAL CONSULTING SERVICES – TRANSIT ON-STREET INFRASTRUCTURE PRIORITIZATION STUDY

ISSUED: December 9, 2024  
BY: Caleb Olfert, P.Eng.  
TELEPHONE NO. 204 430-8038

### URGENT

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
BID/PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID/PROPOSAL AND SHALL FORM  
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2024-02-01

**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.**

### PART B – BIDDING PROCEDURES

Revise: B6.5 to read: The Proposal shall be submitted in a PDF format; with a font of not less than 11 pt Arial on 8.5"x11" pages; margins not less than 0.75"; linespacing not less than single; and shall be no more than twelve (12) pages in length exclusive of the required form(s). **Experience of Key Personnel Assigned to the Project (Section C) will not contribute to the twelve (12) page limit, however the experience of individual persons assigned to the project shall be limited to a maximum of two (2) pages each.** Person Hour Table (See B10.6), and Schedule (Section E) may be submitted on 11"x17" pages **and will contribute to the twelve (12) page limit.**

### PART D – SUPPLEMENTAL CONDITIONS

Add: D4.1(a)(v) While the Consultant is required to identify On-Street Infrastructure improvements summarized in D3.6, the intent is that intersection signalization and localized transit priority improvement recommendations will be the result of those identified through engagement with City Staff during the two (2) meetings noted in D4.1(a)(iii). Network, corridor, and/or intersection level transit operational analyses to identify intersection signalization and transit priority improvements is outside the scope of this study.

### PART E – SPECIFICATIONS

Revise: E2.2 (b) to read: Available transit operations data including passenger **boarding** volumes, schedules, and stop/routes map in Geographic Information System compatible (.csv) data format. **While transit automated vehicle location (AVL) data is available, the intent is that traffic operation analyses requiring AVL data is outside the scope of this study.**

Revise: E3.1 to read: Traffic operational analyses required for the purposes of the On-Street Transit Infrastructure Evaluation, and Prioritization Reports will be determined based on the results of the On-Street Transit Infrastructure Opportunity Identification Report in coordination with the City of Winnipeg Traffic Management Branch. **Traffic operational analyses include but are not limited to traffic modelling, vehicle turning movement swept path analyses, and vehicle traffic and active transportation signal warrants. Traffic modelling will be limited deterministic analysis (i.e. performed in Vistro and/or Synchro software).**

## **QUESTIONS AND ANSWERS**

Q1: When will automated passenger count (APC) data that captures boarding data with Primary Transit Network operations be made available to the consultant?

A1: Summer 2025 is the first booking with the Primary Transit Network transit routing. APC data summarizing boarding data will be providing to the consultant by the end of September 2025. For reference, APC data is typically collected on each route once per booking summarizing Weekday, Saturday, and Sunday/Holiday boardings by stop. Boarding summaries can be made available to the Consultant at the end of each booking period during the duration of the project. See below for a summary of the Winnipeg Transit booking schedule.

**Summer Booking:** June 16 to August 31

**Fall Booking:** September 1 to December 19

**Winter Booking:** December 20 to April 15

**Spring Booking:** April 16 to June 15